
FORM FOR OPTIONAL ADMINISTRATIVE APPEAL FOR REVIEW PRIOR TO ECONOMIC-ADMINISTRATIVE PROCEEDINGS

I. DETAILS OF THE APPLICANT AND THE REPRESENTATIVE, IF ANY**APPLICANTS DETAILS**

NAME OR COMPANY NAME:

First surname:

Second surname:

Identification number (NIF/NIE/CIF/Passport):

Telephone

Email:

Acting on his/her own behalf or through a representative **DETAILS OF THE REPRESENTATIVE:**

NAME

First surname:

Second surname:

Identification number (NIF/NIE/CIF/Passport):

Telephone:

Email:

If you want to communicate via non-electronic means, check here and specify:**POSTAL ADDRESS FOR NOTIFICATION PURPOSES**

Address:

Identification code:

City/Town:

Province:

Country:

II. REASONS FOR THE REQUEST**DECLARES:****RULING/ACTION BEING APPEALED:**

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Pursuant to the above and to the stipulations of articles 222 et seq. of the General Tax Law, the petitioner files an **OPTIONAL ADMINISTRATIVE APPEAL FOR REVIEW PRIOR TO ECONOMIC-ADMINISTRATIVE PROCEEDINGS** against the aforementioned act/resolution,

REQUESTING:

Also requested is the **SUSPENSION OF THE EXECUTION** of the administrative act that is challenged, offering the following **GUARANTEE**:

- Deposit of cash or public securities with the Spanish Government Depository
- Joint and several guarantee provided by a Bank, Savings Bank, Credit Union or Mutual Guarantee Company
- Joint and several guarantee
- Surety insurance

Guaranteed amount: _____

If the action being appealed is a **TAX SANCTION**, its execution is automatically suspended if the appeal is filed properly and on time. No guarantee is required.

In _____, on _____ de _____ 20 ____

Signed,

DATA PROTECTION

Controller: Enaire. | **Purpose:** To process and manage your request involving your data protection rights. | **Legal basis:** The data included in this form is processed pursuant to data protection regulations. | **Recipients:** The data will not be transferred to third parties, unless required by law. | **Rights:** Access, rectify and delete data, as well as other rights, through ENAIRE's Central Data Protection Unit (UCPD) - Avda. de Aragón 330 - Edificio B - 28022 MADRID or through its e-Office (sede.enaire.gob.es). **Additional information:** For more information, please see the Annex - Additional information on data protection.

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ANNEX I DATA PROTECTION - ADDITIONAL INFORMATION**Controller**

Identity: Enaire – NIF: Q2822001J

Postal address: Avda. de Aragón, 330 - Edificio B - 28022 Madrid

Telephone: 913 21 02 11

Email: info@enaire.es

Data Protection Officer (DPO): ucpd@enaire.es

Purpose of the processing

Purpose: The personal data collected in this form will be processed in order to handle and manage the optional administrative appeal for review prior to economic-administrative proceedings.

Storage period: As specified in the applicable law regarding liability limitation.

Legal basis

The data processing is based on Article 6.1.c of the GDPR: law on administrative procedures (Law 39/2015 of 1 October, on the Common Administrative Procedure for Government Agencies).

Recipients

The data will not be transferred to third parties, unless required by law. The data is not expected to be transferred to third countries or international organisations.

Rights

Data subjects have a right to:

- Obtain confirmation of whether ENAIRE is processing their personal data.
- Access their personal data, as well as request the rectification of inaccurate data or, where applicable to request the deletion when, among others reasons, the data is no longer needed for the purposes it was collected for.
- Request under certain circumstances:

To limit the processing of their data, in which case it will only be stored by ENAIRE for the exercise or defence of claims.

To object to the processing of their data (including the processing of their data for automated individual decision-making), in which case ENAIRE will stop processing the data, except for compelling legitimate grounds, or for the exercise or defence of potential claims.

Rights may be exercised through ENAIRE's Central Data Protection Unit (UCPD) - Avda. de Aragón 330 - Edificio B - 28022, Madrid or via its Electronic Office (sede.enaire.gob.es).

If your rights have not been duly observed, you may lodge a complaint with the Spanish Data Protection Agency - Address: C/Jorge Juan, 6 - 28001 MADRID (Madrid) – e-Office: sedeagpd.gob.es.